



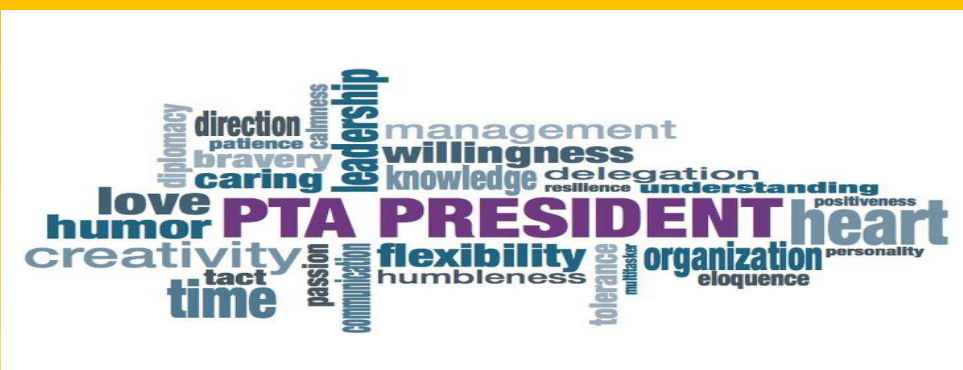
Let's Have a
Great Summer

Welcome
Chancellor's Parent
Advisory Council Members

Chancellor's Parent Advisory Council

- ▶ Virtual General Membership Meeting
- ▶ A660 Bridge Team Updates
- ▶ Role & Responsibilities of the President
- ▶ August 12, 2021 @ 09:30 AM





The Role & Responsibilities of the PA/PTA & Presidents' Council President(S)

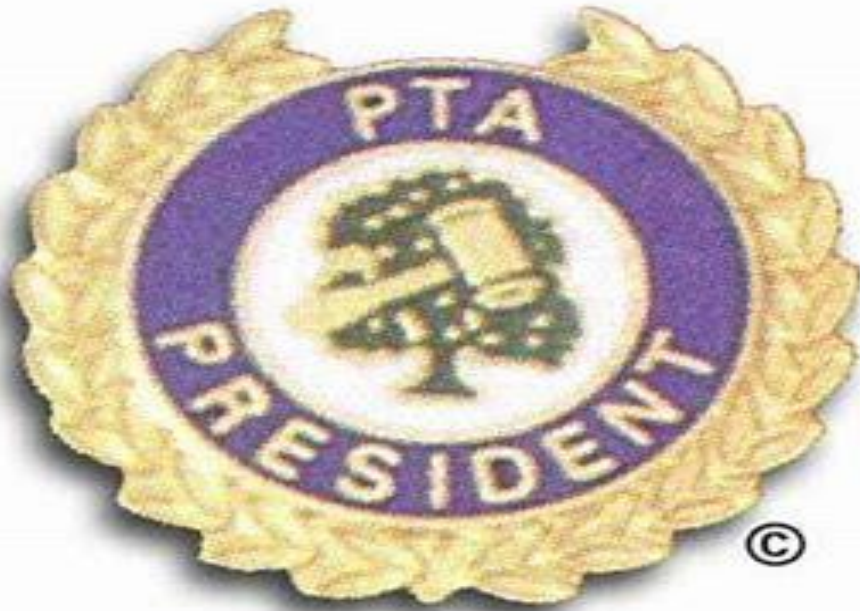
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&

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PA/PTA President(s)



Presidents' Council
Presidents(s)



Presidents Council

PA / PTA President(s)

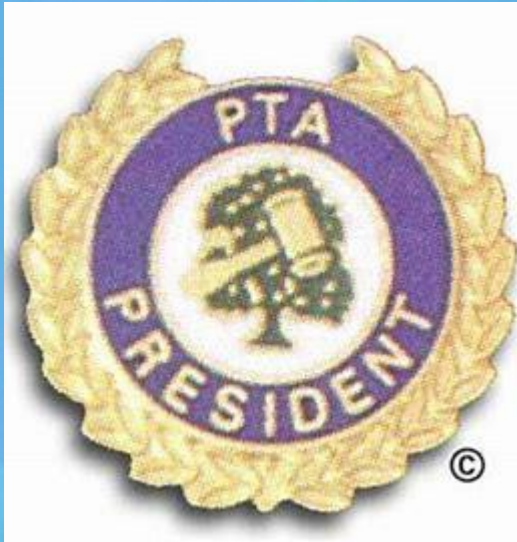
Role &
Responsibilities



01



PTA PRESIDENT



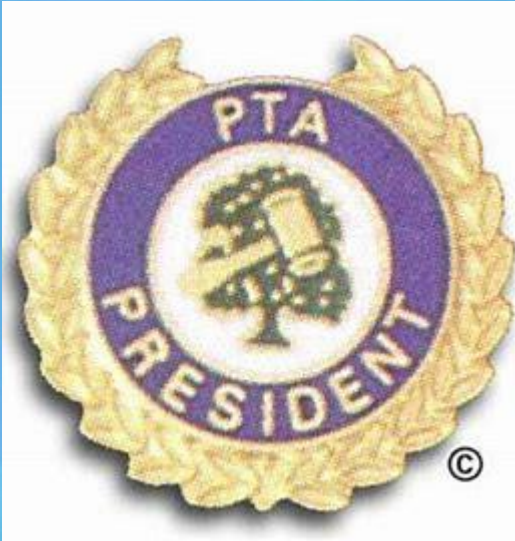
○ **Duties of Officer(s)**

1. **President or Co-Presidents**: The duties of the president shall include but are not limited to the following:
 - a. preside at all meetings of the Association;
 - b. is an ex-officio member of all committees except the nominating committee;
 - c. appoint Association committee chairpersons with the approval of the executive board;
 - d. encourage meaningful participation in all parent and school activities;
 - e. provide opportunities for members' leadership development;
 - f. delegate responsibilities to members of the Association as needed;
 - g. attend all regular meetings of the presidents' council;
 - h. is a mandatory member of the School Leadership Team;
 - i. meet regularly with the executive board members;
 - j. plan the agendas for the general membership meetings;
 - k. is one of the eligible signatories on checks, and
 - l. assist with the June transfer of Association records, including all pertinent user ids and passwords, to the incoming executive board.



○ Co-presidents must determine who will serve on the SLT and who will attend President Council meetings.

PTA PRESIDENT



Duties of Officer(s)

1. **President or Co-Presidents:** The duties of the president shall include but are not limited to the following:
 - m. *attend the school safety meetings*
 - n. *And any other meetings expected of the PTA President*

Note: *If the PTA President cannot attend one of the required meetings, a designee (representative) to go in lieu of the PTA President. The designee can be any parent member who is available to attend.*



Leadership

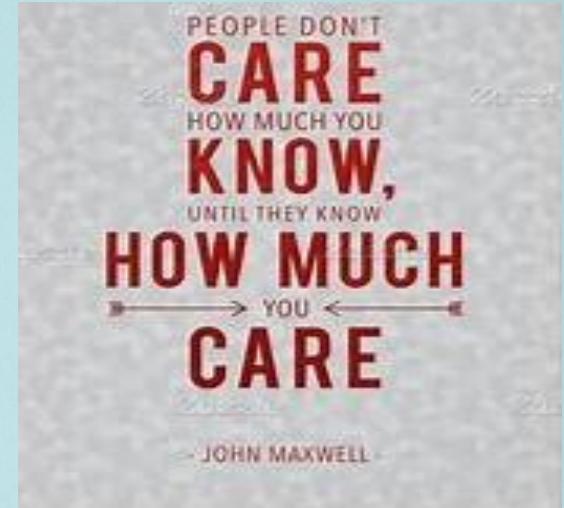
Transparency

Communication

Sympathy / Empathy

Lead by Example

Self Care



Be Involved! BE Engaged! Be Empowered!!!



Presidents' Council President(s) Roles & Responsibilities



Presidents Council



02



Presidents' Council President / Co- Presidents



○ **Duties of Officer(s)**

1. **President / Co-Presidents:** The duties of the president shall include but are not limited to the following:
 - a. preside at all meetings of the Presidents' Council.
 - b. is an ex-officio member of all committees except the nominating committee.
 - c. appoint Council committee chairpersons with the approval of the executive board.
 - d. encourage meaningful participation in all parent and school activities.
 - e. provide opportunities for leadership development of members.
 - f. delegate responsibilities to members of the Council as needed.
 - g. attend all regular meetings of the presidents' council.
 - h. shall attend all the regular meetings of CPAC (Chancellor's Parent Advisory Council).
 - i. is a mandatory member of the District Leadership Teams in the borough;
 - j. shall also have the right to appoint a designee for the District DLT (for high school councils: appoint designee(s) for the borough District DLTs) and a representative to CPAC (Chancellor's Parent Advisory Council)
 - k. meet regularly with the executive board members.
 - l. plan the agendas for the general membership meetings.
 - m. is one of the eligible signatories on checks,

Presidents' Council President / Co-Presidents



○Duties of Officer(s)

- n. In the event of Co-Presidents cannot decide between themselves, the Board will decide which Co-President will serve as a signatory, DLT representative, and CPAC representative.*
- o. Shall assist with the June transfer of the Presidents' Council's records to the incoming executive board.*
- p. And any other meetings expected of the Presidents' Council President(s).*

Note: If the Presidents' Council President(s) cannot attend one of the required meetings, an alternate to go in lieu of the Presidents' Council President(s). The alternate can be any Presidents' Council parent member who is available to attend.

***The Role & Responsibilities
Of
A CPAC Representative / Designee
(Voting Member)***



Presidents' Council President Designee of CPAC



Roles and Responsibilities:

Rights and Responsibilities of Members

Voting Members shall:

- attend and participate in meetings
- disseminate information to their constituents
- vote when a motion is called
- represent the views of their constituents
- serve on a CPAC committee
- serve on formal CPAC committees and/or feedback sessions with the DOE
- submit suggested agenda items in advance to a member of the CPAC Executive Board
- be eligible to serve as officers on the CPAC Executive Board
- be eligible to serve as a representative to Department of Education Committees
- inform CPAC's Chair of any election in their council which impacts their office, including notification and contact information for their successor and
- follow parliamentary procedure and CPAC rules of conduct pursuant to these Bylaws.





Do you have any questions?

InfoCPACNYC@gmail.com

Chancellor's Parent
Advisory Council
CPAC

Thanks!

