

Chancellor's Parent Advisory Council

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CPAC Parent Advisory Council Board

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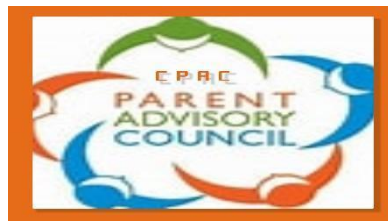
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Minutes: April 20, 2023

CPAC Virtual Monthly Meeting April 20, 2023

Meeting was held via Zoom and not live streamed on YouTube due to technical difficulties.

Call to Order:

Meeting was called to order at 09:30 AM

CPAC's Meeting Procedures and Standing Rules were reviewed. The attendance sheet was placed in the chat.

Roll Call – Districts / Boroughs in Attendance:

D2, D3, D4, D5, D6, D8, D10, D13, D18, D20, D21, D22, D23, D25, D26, D27, D28, D29, D30, D31, D32, D75, Bronx HS, Manhattan HS, Queens HS, and Staten Island HS.

Review Minutes:

Adoption of March Meeting Minutes –

D25 - Motion to Adopt March 09, 2023 minutes.

MHS - Second the Motion to Adopt March's minutes.

Minutes Adopted.

April's theme: CCEC Candidate Forums & PA/PTA Spring Elections

CPAC Business:

Approval of the Updated OML Resolution – To Amend the Open Meetings Law to Allow for Flexibility in Conducting Public School Leadership Team (SLT) and Citywide Community Education Council (CCEC) Meetings

D75 - Motion to Approve

D02 - Second the Motion

The resolution was approved.

Approval of the Position Letter to Chancellor Banks – Re-Imaging the High School Experience –

MHS - Motion to Approve

D06 - Second the Motion.

The position letter was approved.

Approval of the Position Letter – Urging Chancellor Banks to Support CCHS Resolution to Provide Summer Resources to High School Students –

D03 - Motion to Approve

D15 - Second the Motion.

The position letter was approved.

Approval of the Resolution – To Urge New York City Council to Restore School Budget Cuts Made Last Year, and Expand the capital Plan to Be Able to Meet the Benchmarks in the New Class Size Law –

D22 - Motion to Approve

D24 - Second the Motion.

The resolution was approved.

Announcements:

- NYC 2023 Public School Survey has been extended to April 20th .
- 2023 Summer Rising Application Portal Opened April 17th .
- Today is the last day for Candidate Forums to be held and voting begins April 21st through May 9th .
- Spring Elections are upon us.

Working Groups / Task Force:

A655 Working Group – Resumed. Next meeting, we will discuss Section II

Discussions will be organized by the section of [A-655](#):

- II. School Leadership Team Rights and Responsibilities
- III. Composition
- IV. Establishing School Leadership Team
- V. District Leadership Teams
- VI. Support for School and District Leadership Teams
- VII. Scheduling of Meetings
- VIII. Decision Making / Problem Solving
- IX. Remuneration / Record Keeping
- X. SLT Relationship with Other School Based Entities
- XI. Consultation with Parents
- XII. Bylaws
- XIII. Central Plan for School-Based Planning and Shared Decision Making

- XIV. Grievances
- XV. Guidance and Assistance

Round Table Conversations -?

Equity Working Group -?

Citywide CEP Template and iPlan –

- Receivership Updates
- Overview of the Language Allocation Policy (LAP) and Title III Plan
- Update on 2023-24 CEP Rollout
- Feedback on CEP Layout in iPlan
- Measuring the Effectiveness of CEP Professional Learning Modules

Digital Learning & Dyslexia Task Force -?

CCEC Elections Working Group: The 2023 – 2025 CCEC Campaign is approaching the last phase.

CPAC Updates:

CPAC Committees: Meeting Schedules / Dates:

1. Capacity Building & Support – 1st Tuesdays of the month @ 11:30 AM (was 4/4)
2. Communications – 1st Tuesdays of the month @ 10 AM (was 4/4)
3. High School – 04/07, 05/05, 06/02 @ 2 PM (1st Friday of the Month)
4. Legislative – April 18th @ 4 PM
5. Multilingual Language Learners (Bilingual/English Language Learners) – 05/31 & 06/19 @ 4 PM
6. Special Education – Friday, April 21st at 4:30 PM
7. Title I – April 25th @ 11 AM
8. Wellness (Health & Safety) – Second Wednesdays of the month @ 10:30 AM (was 4/19)

Reminder! Check the website for news, info, events, resources, and sign-up for CPAC’s committees.

Proposed Bylaws Amendments:

Presentation done by Randi Garay.

Proposed bylaws were presented on the screen and all members received a copy of the proposed bylaws amendments via email.

Voting on the proposed bylaws amendments was postponed due to a motion made by BXHS and seconded by D27 which was passed.

FACE Updates:

Dr. Cristina Melendez, Executive Director of FACE cmelendez15@schools.nyc.gov

Jesse Mojica, Deputy Executive Director of FACE jmojica@schools.nyc.gov

- First, we would like to start off by recognizing that this week is National Volunteer Week and we would like to start with on behalf of all of us in the Department and all of us at FACE thank you to everyone on this call. I know how hard all of you work. You have multiple responsibilities, responsibilities to your families and you really go above and beyond day in and day out to represent your communities to advocate strongly for them. You spend countless hours doing this beyond a position it is a vocation. We really appreciate everything you do
- April is Autism Awareness Month - For all families who have children and adults with Autism and those who advocate for those with Autism it is a very important month to celebrate the beauty that it is and that they make the world a greater place. As you know I have a personal connection to that as my son has Autism and its definitely changed my life for the better, I wouldn't be doing this work had it not been for that

- Upcoming Professional Developments
 1. Superintendent Evaluation Presentation April 26, 2023 Session lead by D16 CEC President -Thank you D16 CEC President session would include best practices and discussion of categories
 2. Adult Professional opportunities with Stacey Oliver District 79
- CPAC has provided a lot of feedback when it comes to adult learning. We had a call with the superintendent and we are pleased to share that this presentation will highlight the programs and opportunities and how to access them.
- Continue to have Professional Developments in support of our FLC's and FSC's so we have had a PD on building partner voice in parent leader structures. They learned ways to connect parents with their children's schools and help them to serve and encourage them to serve in one of the many parent leader roles available.
- We want to be able help support the FLC's because we know that elections are on the way we want to ensure that they have the tools to support their communities.
- May 9, 2023 - PT1 PD on Annual financial reporting and transfer of records an overview on creating and drafting budget importance of recording financial reports in SPLCI and establishing protocols on transferring records.
- June 16 - PT 2 PD -were going to have a understanding budgets and financial reports
- FACE hosted a citywide PD for Parent Coordinator at Murry Bergtraum HS. There were vendors and workshops for them and there were resources there.
- Continuing to work on supporting our Parent Coordinators
- 2023 June Family and Community resource fair once we finalize the details, we will send out the information to the parents and parent leaders to share with your school communities. Potential date June 3, 2023
- Voting for CEC will begin tomorrow April 21-May 9. You will receive information and there will be 13 in person sites where parents will be able to vote.
- D29 - April 25 Will be hosting town hall with the Chancellor.
- D3 - Town Hall with superintendent and Clair who is part of the Senate.
- D75 - ALL CEC forums are done - PA/PTA elections dates are coming in one election has been done already.
- D13 - April 20 BKHS forum is this evening.

School Leadership:

- Sharon Rencher came on and did a presentation on School Leadership Teams (SLT)
- Discussed the roles and responsibilities of SLT members and the function of a SLT

2023 Summer Rising – Ms. Faloye:

- The slide presentation will be shared with the membership.
- Overview of how the program is going to run and decision making.
- They meet twice a week to discuss how summer will work out.
- Application period April 17-May 1.
- Can choose 3 preferences.
- Offered to come to schools to share presentation and shared email in chat

NYC Chancellor David C. Banks:

DC of FACE Kenita Llyod spoke in behalf of Chancellor Banks.

It has been an exciting week summer rising is open, CCEC elections, Small Class Size working group.

- Summer Rising- Applications open on April 17 and will remain open until May. Please visit the web page to apply for a seat. The application is family friendly. K-8 pending the seat availability in the summer they will have an academic enrichment program, field trip, arts activities and recreation.

programs are full day and they are planned and operated collaboratively with principals and CBO's.

- Class Size Working Group- April 17 working group held its first meeting April 19. Diversity in stakeholders: parents, advocates, teachers, elected officials, unions and others. The goal of the working group is to gather and provide feedback for our leadership to consider and play into the implementation of the state legislations for new class sizes as well as create a class size reduction plan over 5 years. There are CPAC members on the working group and would like to thank you in advance for joining and working with our leadership regarding this.
- Special thank you to all of you for doing that work in addition to all that you do. it will require difficult decisions and tradeoffs in the year ahead and it's critical that you are a part of that process.
- CEC Election Process- begins tomorrow April 2021. You will be able to vote from April 21 - May 9. You will be able to vote login in to your NYCSA once you're there you will be present with the ballots to vote on the candidates and CEC's you will be able to vote on. We want to see you exercise your rights. If you don't have an account or need to add a child to your account, contact your principal or parent coordinator, please reach out to our team so we may assist you. If there is no internet access parents can go to the school and assist them with the computer to vote.

NYS Assemblyman Michael Benedetto:

AM Benedetto was unable to attend because he was stuck in session. His office will reschedule.

D13 - Motion to adjourn the meeting.

D32 - Second the motion to adjourn.

Meeting adjourned 12:25 PM.

The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, May 11, 2023 at 9:30 AM.