



Chancellor's Parent Advisory Council

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CPAC Parent Advisory Council Board

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infocpacnyc@gmail.com

Minutes: May 11, 2023

CPAC Virtual Monthly Meeting May 11, 2023

Meeting was held via Zoom and live streamed on YouTube. CPAC YouTube Channel (<https://www.youtube.com/channel/UCidrkVTelRgYjBs93Mmd7vQ>)

May 11th meeting link: <https://www.youtube.com/live/MQsfjwNkl3M?feature=share>

Call to Order:

Meeting was called to order at 09:30 AM

CPAC's Meeting Procedures and Standing Rules were reviewed. The attendance sheet was placed in the chat.

Roll Call – Districts / Boroughs in Attendance:

D2, D3, D4, D5, D6, D8, D9, D10, D13, D14, D15, D17, D18, D20, D21, D22, D24, D25, D27, D28, D29, D30, D32, D75, Bronx HS, Manhattan HS, and Queens HS.

Review Minutes:

Adoption of April's Meeting Minutes –

D06 - Motion to Adopt April 20, 2023 minutes.

D28 - Second the Motion to Adopt April's minutes.

Minutes Adopted.

May's theme: Spring Elections

CPAC Business:

Announcements:

- A Special Bylaws Meeting was held on May 9th and the proposed amendment changes were adopted.
- Pandemic EBT:
Important Update: P-EBT Food Benefits

New York State continues to distribute Pandemic EBT food benefits to all households with eligible children who receive free school lunch under the National School Lunch Act. Here are important updates to the distribution as of Wednesday, May 3, 2023:

OTDA is preparing to issue P-EBT food benefits for the 2021-22 school year and Summer 2022. More information will be available soon.

All 2020-21 P-EBT food benefits have been issued to all eligible children.

You can check your family's P-EBT food benefit transaction history by visiting www.connectebt.com or by calling 1-888-328-6399. For other P-EBT related questions, please call the P-EBT Food Benefits Helpline at 1-833-452-0096.

<https://otda.ny.gov/snap-covid-19/#:~:text=Here%20are%20important%20updates%20to,issued%20to%20all%20eligible%20children>

- Wellness Committee – Did you know?

Did you know ...?

1. Respect for All Committee
2. Citywide Council on Wellness
3. School Wellness Council Committee

If you don't worry!

The CPAC Wellness Committee is currently working on empowering you with more information.

- Title I PAC Elections reminder from CPAC's Title I Committee.

Reminders:

Title I PAC Elections are to be held in June instead of the Fall.

Update the Title I PAC bylaws and PTA bylaws accordingly.

- CCEC Elections voting ended May 9th. Results will be known in June.
- Reminder Spring Elections are still happening and Presidents' Councils should be aiming to have their elections done in June.

Working Groups / Task Force:

A655 Working Group – Resumed.

Next meeting, we will discuss Section II School Leadership Team Rights and Responsibilities.

Future meetings will be organized by the section of [A-655](#):

- II. School Leadership Team Rights and Responsibilities
- III. Composition
- IV. Establishing School Leadership Team
- V. District Leadership Teams
- VI. Support for School and District Leadership Teams

- VII. Scheduling of Meetings
- VIII. Decision Making / Problem Solving
- IX. Remuneration / Record Keeping
- X. SLT Relationship with Other School Based Entities
- XI. Consultation with Parents
- XII. Bylaws
- XIII. Central Plan for School-Based Planning and Shared Decision Making
- XIV. Grievances
- XV. Guidance and Assistance

Round Table Conversations -?

Equity Working Group -?

Citywide CEP Template and iPlan –

- New Professional Learning Resources for 2023-24 CEP in iPlan
- Timeline for 2023-24 DCEP
- Brief tour of 2023-24 CEP in iPlan
- 2023-24 DCEP Template Feedback
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Timeframe	Activity
By July 31	Superintendents submit their preliminary 2023-24 DCEP for Central review and feedback.
August 1-31	DSL Chiefs and State/Federal Education Policy and Planning Team review preliminary 2023-24 DCEPs and provide supportive feedback.
By September 7	Superintendents receive feedback on their 2023-24 DCEP.
By October 27	DLTs and HS Superintendents/stakeholder reps revise the 2023-24 DCEP based on feedback received, as appropriate.
By November 30	DLTs and HS Superintendents/stakeholder reps review and sign the DLT/Stakeholder signature page. Signatures may be collected virtually via DocuSign (optional).
By December 15	Superintendents approve finalized 2023-24 DCEPs for public posting. Approved 2023-24 DCEPs are publicly posted on a rolling basis on the iPlan Portal .
Periodically	Districts monitor progress towards meeting annual goals and update action plans, as appropriate.
June/July 2024	DSL Central team reviews 2023-24 DCEPs to assess the extent to which district targets have been met.

Timeframe	Activity
March 28	Release of draft template and timeline for 2023-24 CEP.
March - April	Schools engage in comprehensive needs assessment and root cause analysis.
April 20	2023-24 CEP is available in iPlan.
April - May	Schools develop preliminary goals and action plans.
May - June	Central releases preliminary school-based budgets for SY' 23-24.
By June 16	Schools use iPlan to submit their preliminary 2023-24 CEP, inclusive of the Language Allocation Policy (LAP), 2023-2024 Title III Application (as appropriate) and the 2023-24 Language Translation Interpretation Plan for Parents (LTI).
By June 30	Principals complete their online attestation in iPlan stating that the annual goals align with their preliminary school-based budget.
By July 28	Superintendents certify the alignment of CEP annual goals with preliminary school-based budgets.
July - August	Superintendent teams with support from central offices collaborate to review preliminary CEPs/ELL documents and provide feedback via iPlan.
By September 7	Principals receive feedback on their 2023-24 CEP/LTI/ELL/MLL documents provided by superintendent teams.
By October 27	Schools revise 2023-24 CEP/LTI/ELL/MLL documents based on superintendent feedback, as appropriate. Finalized 2023-24 CEPs are "submitted" via iPlan for superintendent review and approval.
By November 17	Principals upload in iPlan the SLT/Stakeholder signature page and related documents. Signatures may be collected virtually via DocuSign (optional).
By November 30	Superintendents approve finalized 2023-24 CEPs via iPlan for public posting. Approved 2023-24 CEP/LTI/ELL/MLL documents are publicly posted on a rolling basis in iPlan and on school webpages.
Periodically	Schools monitor progress towards meeting annual goals and update action plans in iPlan, if applicable.

Digital Learning & Dyslexia Task Force -?

CCEC Elections Working Group: The 2023 – 2025 CCEC Campaign is approaching the last phase.

CPAC Updates:

CPAC Committees: Meeting Schedules / Dates:

1. Capacity Building & Support – 1st Tuesdays of the month @ 11:30 AM (was 5/2)
2. Communications – 1st Tuesdays of the month @ 10 AM (was 5/2)
3. High School – 05/05, 06/02 @ 2 PM (1st Friday of the Month)
4. Legislative – May 16th @ 3 PM
5. Multilingual Language Learners (Bilingual/English Language Learners) – 05/31 & 06/19 @ 4 PM
6. Special Education – Last meeting was Friday, April 21st at 4:30 PM
7. Title I – Held May 2nd @ 11 AM
8. Wellness (Health & Safety) – Second Wednesdays of the month @ 10:30 AM (5/10)

Reminder! Check the website for news, info, events, resources, and sign-up for CPAC's committees.

Swim Strong Foundation – Shawn Slevin:

- Bringing Affordable swim skills to New Yorkers since 2006.
- Taught more than 10, 300 people how to swim.
- Given more than one million dollars in pre-swim lessons to families in need since 2018.
- Educated over 28, 00 DOE students through our education program that talks about situational knowledge of water through an environmental lens since 2021.
- We all need to understand water safety and is advocating for legislation which promotes the adoption of water safety training.

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Promote water safety education in NY State schools.

Please sign the petition.

Go to: surfrider.org

Click on “Get Involved”

Click on “Take Action”

Click on [Make Water Safety Education an Essential Right for All in NY!](#)

Saving and changing lives through water safety and swimming education

KNOW
BEFORE
YOU GO!

swim
strong
Skills for Life

➤

Contact: Shawn.Slevin@SwimStrongFoundation.org

Volunteer: SwimStrongFoundation.org/VOLUNTEER

Saving and changing lives through water safety and swimming education



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- Watch this 3 min video to understand water safety very differently
https://youtu.be/Hy49qY3QN_s

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(pronouns: she/her)
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<https://www.instagram.com/swimstrongfoundationinc/>

<https://www.youtube.com/channel/UCtR8Ozanna6qMgpY2MSg5Yhg>

<https://twitter.com/SwimStrongNY>

InneView Education – Elie Goldman:

- Not Just A College Essay Course; the goal is to:
Engage high school students with a learning experience that increases their ability to write a high quality personal statement for their college applications by writing a high quality personal statement.
- Course Outcomes Point 1:
 - Narrative arcs from your life to choose from your college essays
 - Rubrics to guide you from brainstorming to a complete personal statement
 - Drafts of your personal statement shaped by rubrics & feedback
 - A creative visual presentation to showcase your personal statement
 - A polished, published personal statement for the Common App
- Course Outcomes Point 2:
 - Increased readiness for college & college applications

- Improved ability to give and receive feedback
- Expanded ability to self-reflect and communicate your uniqueness through writing and discussion
- Strengthened leadership and communication skills

FACE Updates:

Dr. Cristina Melendez, Executive Director of FACE cmelendez15@schools.nyc.gov

Jesse Mojica, Deputy Executive Director of FACE jmojica@schools.nyc.gov

- June 3rd FACE will hold a Resource Fair for families at Murry Bertram HS. A similar event was held for parent coordinators.
- Try to put things (like the Pandemic EBT) in the newsletter so Family Facing staff could get the information and share it with respective districts.
- Working in collaboration with the Peace Institute to build the capacity of our Family Leadership Coordinators (FLCs), Family Support Coordinators (FSCs), and some of the Parent Coordinators because education is local. (The work of the Governance Team.)
- Training on the regulations for the FLCs, FSCs, and PCs so they can support all their parent leadership groups. In turn providing training to parent leaders in things such as active listening, how to diffuse content conflicts or de-escalate some of the situations. Being able to mediate different situations that may arise among parent leaders and families.
- A lot of summer offers for instance, over 900 tuition free classes for adults 21 and over.
- May 19th will host the second in-person Empowerment Conference.
- FACE has a small but mighty Community Partnership team. Have been establishing strong partnerships with NYC cultural institutions.

School Leadership:

- 1st Deputy Chancellor Dan Weisberg was not able to attend.
- Interim Acting Deputy Chancellor of School Leadership Danika was unable to attend.

Office of School Enrollment (OSE) – Waitlists:

- Sarah Kleinhandler and Nadiya Hefaifi Chadha presented on elementary, middle school and high school waitlists.
- Waitlists are a way for programs to fill any open seats after offers are released.
- Being on a waitlist means your child does not have an offer to that program, and not all students on waitlists will receive an offer.
- If a seat opens, schools make offers directly and families have 7 days to respond.
- How do families use waitlists?
 - Students are automatically added to the waitlist of any program they listed higher on their application than the program to which they received an offer.
 - Students can also add themselves to waitlists for any other program they are eligible for.
 - Waitlists typically close in the fall after the school year begins.
- NEW FOR HIGH SCHOOL!
 - We provided information about the number of offers middle and high school programs made in the past to give more context to families' waitlist positions.

Mosaic Curriculum & Black American Studies

- Rescheduled for June's meeting.

NYC Chancellor David C. Banks:

DC of FACE Kenita Llyod spoke on behalf of Chancellor Banks.

It was a very exciting for New York City Public Schools:

- The Chancellor and the Mayor announced their Literacy Program; effective literacy instruction looks like and provide the proper tools.
- Continuing to develop how Central will work with parents and parent leaders in the next upcoming weeks and months in preparation for the 23-24 SY.
- Focus groups will be created with parent leaders that will continue and extend the conversation around the choices that are happening at the district and school level. Leading to ...
- Discussions on what's working, what's not working and how we ensure that initiatives are successful for the entire city.

NYS Senator Jabari Brisport 25th Senate District:

Chair of Committee on Children and Families and serve on the NYC Education Committee.

- Shared highlights from the recently passed NYS budgets and Mayoral Accountability:
 - Fully funding Foundation Aid
 - Approved 22 new zombie Charters (14 in NYC)
 - He is in opposition to extending the Mayoral Accountability (Mayoral Control) which the two years will be up in 2024. Would have discussions and establish a commission to examine alternative governance structures. Also, use the commission to explore reverting back to elective school boards with better accountability measures, address concerns about the school boards, and examine how we can fix the elected school boards.
 - Very much aware there are some advocates, parents, and individuals in education already thinking about new ways to explore models and will like to here plug into and hear what others are thinking about charters and mayoral accountability.

One Green Apple's Family Engagement Initiative – Joe Fratoni

Mission: "To Strengthen the Parents' Voice into the Education of Their Children and Measure the Resulting Students' Achievement and Improvement.

- Family Engagement:
 - Treat all constituencies with care and respect.
 - Develop a platform to support understanding and transparency.
 - Deliver impactful analytics and information, not just vanity metrics.
 - Be sensitive to financial considerations.
 - Make it easy and a positive experience.

D13 - Motion to adjourn the meeting.

D06 - Second the motion to adjourn.

Meeting adjourned 12:17 PM.

The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, June 08, 2023 at 9:30 AM.