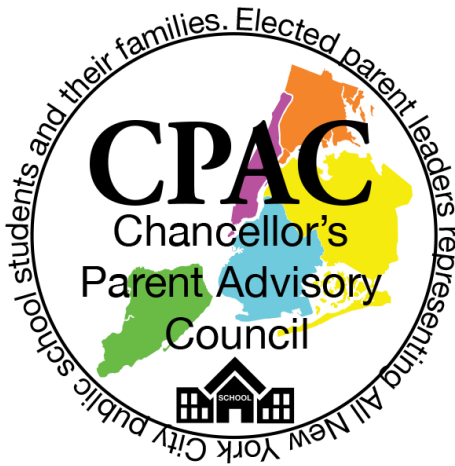


Chancellor's Parent Advisory Council

Tweed Courthouse, 52 Chambers Street, New York, NY 10007 | Email: infocpacnyc@gmail.com



CPAC Parent Advisory Council Board

Co-Chairperson – Shirley Aubin

Co-Chairperson – Randi Garay

1st Vice Chairperson – Jazzy Rivera

2nd Vice Chairperson – Jimmie Brown

Recording Secretary – Adriana Alicea

Treasurer – Rebecca Staley

Corresponding Secretary – Erika Newsome-Rodriguez

Parliamentarian – TBD

Livestream Coordinator – Charlene Dawson

Website: <https://cpacnyc.com> | Twitter: @CPACNYC

Facebook: <https://facebook.com/cpacny>



infocpacnyc@gmail.com

CPAC Virtual Monthly Meeting

December 14, 2023

Meeting was held via Zoom and live streamed on YouTube. CPAC YouTube Channel

(<https://www.youtube.com/channel/UCidrkvTfRgYjBs93Mmd7vQ>)

December 14th meeting link: <https://youtube.com/live/xKZFEIUHWto>

Call to Order:

Meeting was called to order at 09:30 AM

CPAC's Meeting Procedures and Standing Rules were reviewed. The attendance sheet was placed in the chat.

Roll Call – Districts / Boroughs in Attendance:

D01, D02, D03, D05, D06, D08, D09, D14, D17, D20, D21, D22, D25, D27, D28, D29, D30, D31, D32, D75, Bronx HS, Manhattan HS, Queens HS, and Staten Island HS.

Review Minutes:

Adoption of November 9th's Meeting Minutes

D03 - Motion to Adopt November 9, 2023 minutes.

MHS - Second the Motion to Adopt November's minutes.

Minutes Adopted.

December's theme: Happy Holidays & the Joy of Supporting Each Other and Our Scholars through Good Cheer & Fundraising!

CPAC Business:

Announcements:

- Big Apple Awards nominations now open
- NYC Council Committee on Education with Committee on State and Federal Legislation Oversight Hearing
- NYC Teenspace – Free mental health support for teenagers
- Mayoral Control hearings in Queens, Brooklyn, Manhattan, and Staten Island

Working Groups / Task Force:

- A-655 Working Group
- Equity Working Group
- Digital Learning & Dyslexia Task Force
- Citywide CEP Template and iPlan Meeting
- CCEC Elections Working Group
- Special Education Advisory Council – Report: [Overview of the Special Education Advisory Council Final Report](#)
- NYC Class Size Working Group

CPAC Updates:

CPAC Committees: Meeting Schedules / Dates:

- Capacity Building & Support – First Tuesday each month @ 11:30AM
- Communications – First Tuesday each month @ 10AM
- High School – First Monday each month @ 10:30AM
- Legislative – Schedule TBC
- Multilingual Language Learners (Bilingual; English Language Learners) – 3 November @ 3:30PM
- Special Education – Schedule TBC
- Title I – First Tuesday each month @ 11AM
- Wellness (Health & Safety) – Second Wednesday each month @ 10:30AM
- Alumni – Quarterly meetings, 18 December @ 10:30AM

Reminder! Check the website for news, info, events, resources, and sign-up for CPAC's committees.

FACE Updates

Cristina Melendez, EdD, Executive Director FACE cmelendez15@schools.nyc.gov

Joined by DC Lloyd and Jesse Mojica, Deputy Executive Director FACE

- Melendez greeted CPAC and briefly discussed updates that will be shared in the forthcoming presentation before handing them over to Mojica.
- Mojica greeted CPAC and extended congratulations to Co-Chair Aubin for her recent appointment to the Panel for Educational Policy (PEP)
- Congratulations to CEC 9 were also shared in celebration of their historic town hall.
- Family Leadership Coordinators (FLCs) continue to receive support and professional development – FACE has recently instituted office hours to enhance partnership between the district offices and central.
- As FACE continues to restructure there is a concerted effort to broaden partnerships and work more closely with adjacent agencies, community-based organizations (CBOs), faith-based partners, etc.
- FACE is hosting Parent Coordinator (PC) training so that PCs can explain to new families what they're entitled to with respect to any specific needs, busing, transportation, housing, etc.
- Melendez addressed D28s question regarding ongoing harassment of specific parent leaders.
- Melendez asked that parents and families notify FACE of incidents where 911 or ACS are weaponized against students, parents, and families.
- Additional parent leadership trainings are being formulated and will be shared in coming months.

Safety Updates

Mark Rampersant, Chief of Safety and Prevention Partnerships mramper@schools.nyc.gov

Rescheduled to January meeting

Special Education Updates

Carolyne Quintana, DC of Teaching and Learning cquintana@schools.nyc.gov

Rescheduled to January meeting

Settle's Not so Secret Gems – Financing cont'd & Fundraising

Anthony Settle, Governance Team Specialist, FACE Liaison asettle@schools.nyc.gov

- Settle took CPAC through a “Myth or Fact” (true or false) exercise to debunk common misconceptions among parent leaders.
- Financial reporting is **required** – interim financial report (mid-year), year-end financial report, and fundraising activity reports
These should be completed after every single fundraising event and kept with financial records.
- Fundraising Activity Reports should be incorporated into the monthly Treasurer reports presented to membership at general monthly meetings.
- Petty Cash is **strictly forbidden** by CR A-660
- PA/PTAs are not required to use DOE approved vendors.
- Fundraisers outside of instructional time are scheduled and held at the discretion of PA/PTAs
Fundraisers during instructional time are limited to 2x per school year with the approval of the principal.
- Certain types of fundraising initiatives (e.g., flea markets, door to door sales, etc.) are prohibited
These are listed in CR A-660
- Reimbursements should be included in your budgets – if not, then these should also be approved by membership
All reimbursements must be paid by check.

- “Middleman” financial institutions (e.g., Cash-App) are strictly prohibited – all funds should go directly into the PA/PTA bank account.
- Treasurer’s Reports ideally encompass all financial activity taking place in the 30-days between meetings or the 30-day period between one report to the next
- Build trust between the Executive Board and general members by being clear and very intentional in all conversations regarding money.
- Settle shared a document specific to raffles – this document can be found on the NYC DOE website.
- All fundraising activities should be connected directly to the needs of the entire school (i.e., not just the graduating 5th grade class)
- Good record-keeping allows future executive boards to successfully forecast fundraising initiatives.
- Consider creating committees – executive boards do not have to do all the work
Delegate responsibility and build capacity for leadership in the community.

NYCPS Chancellor David C. Banks

Represented by cabinet members: ED Dr. Cristina Melendez, DC Kenita Lloyd, 1st DC Weisberg, Emma Vadehra, and Chief of High Schools Elaine Lindsey

Chancellor Banks was absent and testifying at the NYC Council

- DC Lloyd thanked CPAC members for their continued tireless dedication to the students, parents, and families that make up NYCPS.
- Lloyd discussed Spring 2023 launch of NYC Reads – NYCPS’s new approach to teaching literacy and noted that over 1M students have accessed Sora (NYCPS digital library)
- In a continued effort to reimagine student pathways to careers, NYCPS has launched Future Ready NYC and modern youth apprenticeship initiatives.
- These initiatives are in partnership with CUNY and SUNY as well as Google, Chase, and other corporations to increase college access and reimagine the high school experience.
- NYCPS launched “innovative safety programs” like Project Pivot and Safer Access Initiative
- Bilingual programs have been expanded – 77 new programs have been opened since the Fall.
- NYCPS has supported >29,000 new students in temporary housing into our schools.
- “Successful” second year of Summer Rising – NYCPS served over 100,000 (~144,000) students in summer 2023.
- NYCPS has begun prioritizing MWBE spending
- NYCPS is attempting to address the need for mental health support for teenagers and have launched health supports like mindful breathing initiatives, TeenSpace (13-17yo can connect to a licensed therapist via BetterHelp for ongoing support)
All of this has been done in partnership with the UFT training staff on mindfulness practices with a special focus on mindful breathing.
- NYCPS is “harnessing the power of virtual learning and AI” and working toward MS and HS students being able to opt-in to online coursework.
- NYCPS with input from students continues to work to enhance the school lunch experience.
- NYCPS continues to revise the Fair Student Funding (FSF) formula to be more equitable.
- DC Lloyd wished everyone a happy holiday season.
- Vadehra addressed D28s question regarding projected mid-year budget cuts to D75
This question will be answered more fully at the January meeting.
- Vadehra addressed D08s question and statement regarding “chronic absenteeism” as it is connected to busing and student transportation.

- Vadehra addressed a question from the chat regarding looming budget cuts and the effect of the budget reductions on 3K and Pre-K programs.
- DC Weisberg addressed a question from the chat regarding College Now and noted that NYCPS is actively working to continuously improve the program in partnership with CUNY.
- Vadehra addressed BX HS questions regarding OPT contracts, ride-share, support for students and families, etc.
- Vadehra addressed a question from the YouTube livestream regarding recommendations set forth by the Class Size Reduction Working Group and potential implementation of these recommendations.
- Lindsey addressed a question from the chat regarding the trend of high school students not receiving their mandated special education services.
- DC Weisberg addressed a question from the chat regarding enrollment and transportation for newcomer students.
- Vadehra addressed D28s question regarding how funds allocated to D75 students and other sensitive student populations are protected.
- DC Weisberg addressed BxHS question regarding the weaponization of 911 and ACS by schools against parents and families
Co-chair Aubin noted that this has been an on-going problem, and it is also used to silence parent leaders.

Harlem Magic Masters Int'l, Inc.

Karen Miller, hmagicmasters@aol.com

NYC DOE Vendor # HAR008326

- Harlem MagicMasters Int'l, Inc. (HMM) is an entertainment basketball team – they offer in-school programs including assemblies, basketball clinics, family fun nights, Title I programs, pep rallies, etc.
- HMM also helps schools roll out Project Pivot initiatives.
- All programs are themed – themes address and center anti-bullying, respect for all, chronic absenteeism, etc.
- HMM does not limit the number of students who can participate in their programs.
- HMM partners directly with the school or PA/PTA to ensure that messaging is consistent and that whatever mission or goal associated with the event is highlighted.
- HMM offers mentoring sessions for elementary through high school students and students with disabilities
Mentoring sessions can be combined with basketball clinics.
- Assemblies can be reserved back-to-back – i.e., 9am for Pre-K to 1st grade, 10:30am for 2nd and 3rd grade, 12pm for 4th and 5th grade, etc.
- HMM is fully insured (\$2M liability policy)

Fundraising Ideas

Randi Garay (Co-chair, D21), Adriana Alicea (D28), and Rebecca Staley (D30)

- A fundraising document was created by Garay, Alicea, and Staley and presented to CPAC members.
- CPAC intends for this to be treated as a living document – we want to capitalize on our shared knowledge so members are encouraged to download and share the document with their communities.
- A link will be shared with all members and the document will be accessible via the CPAC website
<https://docs.google.com/spreadsheets/d/1vawhdvuYdppq8Aw3ZdnqaE4GnDtuTxCZFQInn4BBOYU/edit?usp=sharing>
- Settle answered a question regarding fundraising during instructional hours and emphasized the

MHS - Motion to adjourn the meeting.

BxHS - Second the motion to adjourn.

Meeting adjourned 12:21 PM.

The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, January 11, 2024 at 09:30 AM.