



## Chancellor's Parent Advisory Council

Tweed Courthouse, 52 Chambers Street, New York, NY 10007 | Email: [infocpacnyc@gmail.com](mailto:infocpacnyc@gmail.com)

### **CPAC Parent Advisory Council Board**

Co-Chairperson – Shirley Aubin

Co-Chairperson – Randi Garay

1<sup>st</sup> Vice Chairperson – Jazzy Rivera

2<sup>nd</sup> Vice Chairperson – Jimmie Brown

Recording Secretary – Adriana Alicea

Treasurer – Rebecca Staley

Corresponding Secretary – Erika Newsome-Rodriguez

Parliamentarian – TBD

Livestream Coordinator – Charlene Dawson

Website: <https://cpacnyc.com> | Twitter: @CPACNYC

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[infocpacnyc@gmail.com](mailto:infocpacnyc@gmail.com)

### **CPAC Virtual Monthly Meeting**

**August 17, 2024**

Meeting was held via Zoom and live streamed on YouTube. CPAC YouTube Channel (<https://www.youtube.com/@cpacnyc4556>)

August 08<sup>th</sup> meeting link: <https://youtube.com/live/lrWQPa39BrQ>

### **Call to Order:**

Meeting was called to order at 06:10 PM

CPAC's Meeting Procedures and Standing Rules were reviewed; attendance sheet was placed in the chat and In-Person sign-in sheet was given to members at Tweed.

### **Roll Call – Districts / Boroughs in Attendance:**

D17, D20, D21, D25, D26, D30, Brooklyn HS, Manhattan HS, Queens HS, Co-Chair Shirley Aubin, 1<sup>st</sup> Vice Chair Jazzy Rivera, 2<sup>nd</sup> Vice Chair Jimmie Brown, Recording Secretary Adriana Alicea, Corresponding Secretary Erika Newsome-Rodriguez

## **Review Minutes:**

June's Meeting Minutes and Special Meeting Minutes will be reviewed at the September's Monthly Meeting.

## ***August's theme: New School Year Beginnings!***

### **Unofficial August Meeting → Unofficial Draft Minutes**

- I. Meeting called to order at 10:00 AM by Co-Chair Shirley Aubin.
  - 1- Co-Chair Aubin reviewed CPAC standing rules and procedures for meetings
    - a- Roll call conducted; quorum not achieved (8 members present, 10 needed)
    - b- Members present: Districts 17, 20, 21, 25, 26, 30, BHS, MHS, QHS (1 shy of Quorum)
    - c- June 13th and June 27th meeting minutes tabled until September meeting due to lack of quorum
  - 2- Emphasized importance of submitting President's Council Election Certification forms
  - 3- Reviewed CPAC committee meeting schedules for 2024-2025 school year
    - a. Capacity Building Support - quarterly, first Tuesdays at 11:30 AM
    - b. Communications - quarterly, first Tuesdays at 10:00 AM
    - c. High School - first Mondays at 10:30 AM
    - d. Multilingual Language Learners - quarterly, first meeting October 7th at 11:00 AM
    - e. Special Education - alternating months, Mondays at 10 AM or 6 PM
    - f. Title 1 - quarterly, first Tuesdays at 11:00 AM
    - g. Wellness - second Wednesdays at 10:30 AM
    - h. Alumni - quarterly, first meeting October 7th at 12:15 PM
  
- II. Foundation Aid Presentation by Deputy Chancellor Emma Vadehra
  - A- Foundation Aid is main source of state funding for NYC schools (~\$10 billion/ 25%)  
Formula has not been significantly updated in ~20 years; state now reviewing
  - B- NYC DOE recommendations:
    - Update "successful school district" model on which formula is based
    - Add funding for students in temporary housing and foster care
    - Expand aid for special education and multilingual learners
    - Review regional cost index (currently uses 2006 data!)
    - Provide aid related to new class size caps
    - State also considering changes that could reduce funding; DOE monitoring closely
    - Rockefeller Institute conducting review and will provide recommendations in fall
    - Parents can provide input via written comments by September 6th
  
- III. Parent Email Policy Update by Deputy Chancellor Melissa Ramos
  - A- Implementation of new parent email policy paused
    - DOE will work to develop solution that enables parent leaders to perform duties while meeting cybersecurity requirements
  - B- In-person and virtual mixers planned for parent leaders to meet with Family and Community Engagement team
  
- IV. Cell Phone Policy Discussion

- A- Policy for student cell phone use in schools still under development
  - DOE gathering input from various stakeholders before finalizing
  - Aiming to announce policy before start of new school year
  - Considering implementation options that may vary by school
  - Members emphasized importance of not calling it a "cell phone ban"

#### Remarks from Chancellor Banks

- A- Welcomed new Deputy Chancellors Simone Hawkins (ECE) and Melissa Ramos (FACE)
- B- Acknowledged former Deputy Chancellor Kenita Lloyd for her leadership and work building relationships with CPAC
- C- Expressed excitement for the upcoming school year and the DOE leadership team
- D- Took questions from members on cell phone policy and parent engagement

#### VI. Family and Community Engagement Updates by Dr. Cristina Melendez and Jesse Mojica

- A- Thanked NYC Reads Ambassadors for their active participation and support
- B- Shared information on NYC Reads pop-up events and hub locations
- C- Planning Chancellor town halls starting September 9th
- D- Hosting summer training series for parent coordinators
- E- Continuing to work with Parent Coordinator Advisory Council

#### VII. CPAC Settle's Not-So-Secret Gems by FACE Liaison Anthony Settle

- A- Preparing for the new school year:
  - Establish regular meetings with district/school leadership
  - Review what worked well last year
  - Locate and review key documents
  - Ensure PA/PTA has its own EIN and bank account, update signatories
  - Identify SLT and DLT representatives
  - Build leadership pipelines and mentor new parent leaders
- B- Emphasized importance of parent leaders understanding regulations, bylaws, and procedures
- C- Recommended using meetings to review Chancellor's Regulations with membership
- D- Stressed that bylaws cannot contradict Chancellor's Regulations or state law
- E- Clarified that Robert's Rules provide framework for running meetings but do not supersede bylaws or regulations

D03 - Motion to adjourn the meeting.

D08 - Second the motion to adjourn.

Meeting adjourned 12:28 PM.

**The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, September 12, 2024 at 09:30 AM.**