



Chancellor's Parent Advisory Council

Tweed Courthouse, 52 Chambers Street, New York, NY 10007 | Email: infocpacnyc@gmail.com

CPAC Parent Advisory Council Board

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Recording Secretary – Adriana Alicea

Treasurer – Rebecca Staley

Corresponding Secretary – Erika Newsome-Rodriguez

Parliamentarian – TBD

Livestream Coordinator – Charlene Dawson

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infocpacnyc@gmail.com

CPAC Virtual Monthly Meeting

June 13, 2024

Meeting was held via Zoom and live streamed on YouTube. CPAC YouTube Channel (<https://www.youtube.com/@cpacnyc4556>)

June 13th meeting link: <https://www.youtube.com/watch?v=al-n8xt6Nfo>

Call to Order:

Meeting was called to order at 09:30 AM

CPAC's Meeting Procedures and Standing Rules were reviewed; attendance sheet was placed in the chat.

Roll Call – Districts / Boroughs in Attendance:

D02, D03, D04, D05, D06, D08, D09, D17, D20, D21, D22, D23, D25, D26, D29, D30, D31, D32, Manhattan HS, Queens HS, and Staten Island. Adriana Alicea, Recording Secretary and Charlene Dawson, Livestream Coordinator were present.

Review Minutes:

Adoption of April 11th Meeting Minutes

MHS – Motion to Adopt April 11, 2024 minutes.

D03 – Seconded the Motion to Adopt April's minutes.

Minutes Adopted.

Adoption of May 09th Meeting Minutes

D31 – Motion to Adopt May 9, 2024 minutes.

D25 – Seconded the Motion to Adopt May's minutes.

Minutes Adopted.

June's theme: Strengthening the Parent/ Family Voice!

CPAC Business:

Announcements:

- CEP/DCEP timelines and requirements for 2024-25 school year
- PA/PTAs should be completing their end of year tasks, including transfer of records
- SLTs should complete their principal evaluations using the provided form
- Special in-person meeting scheduled for June 27th to discuss 2024-25 planning
- Members asked to submit concerns re: DOE email transition to FACE, DIIT, and Chancellor by June 26th

Working Groups / Task Force:

- A-655 Working Group
- Equity Working Group
- Digital Learning & Dyslexia Task Force
- Citywide CEP Template and iPlan Meeting
- CCEC Elections Working Group
- Special Education Advisory Council
Report: [Overview of the Special Education Advisory Council Final Report](#)
- NYC Class Size Working Group
Report: [Class Size Working Group: Final Report](#)

CPAC Updates:

CPAC Committees: Meeting Schedules / Dates:

- Capacity Building & Support – First Tuesday each month @ 11:30AM (**June 4th**)
- Communications – First Tuesday each month @ 10AM (**June 4th**)
- High School – First Monday each month @ 10:30AM
- Legislative – January 30th and April 30th @ 3:30PM
- Multilingual Language Learners (Bilingual; English Language Learners) – May @ TBC
- Special Education – April 18th @ 6pm
- Title I – First Tuesday each month @ 11AM (**June 4th**)
- Wellness (Health & Safety) – Second Wednesday each month @ 10:30AM (**May 8th**)
- Alumni – Quarterly meetings, June 11th @ 10:30AM

Reminder! Check the website for news, info, events, resources, and sign-up for CPAC's committees.

FACE Updates

Cristina Melendez, EdD, Executive Director FACE cmelendez15@schools.nyc.gov

Joined by Jesse Mojica, Deputy Executive Director FACE jmojica@schools.nyc.gov

- Melendez greeted CPAC and offered words of appreciation and well wishes
- Melendez and team provided updates on:
 - NYC Reads
 - Faith-based leader convening
 - FLC/FSC enrichment day
- Highlighted recent East River Academy graduation and importance of community partnerships
- Melendez requested CPAC share updated district logos for future use

Division of Instructional & Information Technology (DIIT) – Cyber Security

Helen Barahal, Chief of Staff, DIIT hbarahal@schools.nyc.gov

Joined by AnnMarie Dull, Senior Advisor, DIIT adull@schools.nyc.gov

DIIT did not attend the meeting

NYCPS Chancellor David C. Banks

Joined by members of the Chancellors cabinet

- Expressed disappointment in adult behavior taking up significant time as Chancellor
- Considering providing implicit bias training to families to address toxic issues
- Discussing banning cell phones in schools due to mental health and safety concerns
 - Shared anecdotes and data on negative impact of phones and social media on students
 - Many principals, teachers, and students support a ban or restrictions on phone use in school
- Committed to meeting with DIT and parent leaders within 2 weeks to resolve ongoing issues with DOE email transition for parent leaders
 - In response to concerns raised by CPAC about poor communication and implementation
 - Will include CPAC leaders to ensure issues are clearly understood and addressed

NYS Class Size Mandates & NYCPS

Dan Weisberg, First Deputy Chancellor dweisberg2@schools.nyc.gov

- First Deputy Chancellor Weisberg did not attend the meeting – Deputy Chancellor Emma Vadehra presented instead
- Reviewed requirements of new state law and current class size data by district
- Shared DOE's multi-pronged approach to support implementation in 2024-25
 - Requiring all districts to improve compliance by 3%
 - Providing additional school funding for class size reduction
 - Working with SCA to update capital planning and address space issues
 - Expanding teacher hiring and recruitment efforts
- Vadehra and CPAC engaged in a Q&A addressing concerns about school budget projections, enrollment changes, and admissions

Saving Jane

Presented by Kathy Ann Powell and Thomas Estler

- Kathy Ann Powell and Thomas Estler presented on human trafficking prevention education
 - Shared statistics on prevalence and impact of trafficking, especially on youth
 - Described school workshop centered on comic book to engage students
 - Teaches warning signs, safety skills, and how to seek help
 - Also offers college workshops, materials in Spanish
- CPAC engaged in conversation addressing the responsibility to depict forced marriage appropriately and the organization's other services and offerings

One Green Apple

Presented by Joe Fratoni and Daniel Baez

- One Green Apple (OGA) is a family engagement platform
- OGA correlates family engagement to student achievement to validate and increase resources
- OGA provides student performance data and family communication tools
- OGA is seeking pilot partners for 2024-25 at cost of \$1/student/month
- CPAC engaged in conversation with Fratoni and Baez – the discussion addressed data privacy, translation features, pricing, etc.

Settle's Not so Secret Gems

Anthony Settle, Governance Team Specialist, FACE Liaison asettle@schools.nyc.gov

Topic: Preparing for the next school year

- Settle opened with well wishes for the end of the school year
- Settle shared guidance for PA/PTAs and Presidents' Councils, including:
 - Use summer to assess previous year, adjust budgets, review bylaws, plan ahead
 - Collaborate with district/school leaders to identify needed partnerships and supports
 - Focus on cultivating future leaders and ensuring smooth transition
 - Prioritize June transfer of records with outgoing executive board
 - Ensure fundraising and activities benefit students at all grade levels
- CPAC engaged conversation and members shared additional tips and planned to disseminate to PA/PTAs

MHS - Motion to adjourn the meeting.

D08 - Second the motion to adjourn.

Meeting adjourned 12:31 PM.

The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, August 08, 2024 at 09:30 AM.