



Chancellor's Parent Advisory Council

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CPAC Parent Advisory Council Board

Co-Chairperson – Shirley Aubin

Co-Chairperson – Randi Garay

1st Vice Chairperson – Jazzy Rivera

2nd Vice Chairperson – Jimmie Brown

Recording Secretary – Adriana Alicea

Treasurer – Rebecca Staley

Corresponding Secretary – Erika Newsome-Rodriguez

Parliamentarian – TBD

Livestream Coordinator – Charlene Dawson

Website: <https://cpacnyc.com> | Twitter: @CPACNYC

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infocpacnyc@gmail.com

CPAC Virtual Monthly Meeting September 12, 2024

Meeting was held via Zoom and live streamed on YouTube. CPAC YouTube Channel (<https://www.youtube.com/@cpacnyc4556>)

September 12th meeting link: <https://youtube.com/live/1fMb898KcxE>

Call to Order:

Meeting was called to order at 09:30 AM

CPAC's Meeting Procedures and Standing Rules were reviewed; attendance sheet was placed in the chat.

Roll Call – Districts / Boroughs in Attendance:

D03, D17, D20, D21, D25, D26, D30, Brooklyn HS, Manhattan HS, Queens HS, Staten Island HS, Co-Chair Shirley Aubin, 1st Vice Chair Jazzy Rivera, 2nd Vice Chair Jimmie Brown, Recording Secretary, Adriana Alicea, Corresponding Secretary Erika Newsome-Rodriguez, Livestream Coordinator Charlene Dawson

Review Minutes:

Adoption of June 13th Meeting Minutes

Queens HS – Motion to Adopt June 13, 2024 minutes.

D25 – Seconded the Motion to Adopt June’s minutes.

Minutes Adopted.

Adoption of June 27th Special Hybrid Meeting Minutes

Manhattan HS – Motion to Adopt June 27, 2024 minutes.

Queens HS – Seconded the Motion to Adopt June’s minutes.

Minutes Adopted.

September’s theme: In the new school year: What’s your mission/ vision? How will your voice be heard?

CPAC Business:

Announcements:

- Upcoming CPAC elections on October 10th at 12pm prior to the general meeting
- Discussed importance of submitting election certification forms to FACE
- Highlighted resources on the CPAC website and need to sign up for committees
- Reviewed timeline for District Comprehensive Education Plan (DCEP) development
- Explained President's Council rights per Chancellor's Regulation A-660
- Discussed term limits ending June 30th each year, importance of spring elections
- Recapped issues with student OMNY cards

Working Groups / Task Force:

- A-655 Working Group
- Equity Working Group
- Digital Learning & Dyslexia Task Force
- Citywide CEP Template and iPlan Meeting
- CCEC Elections Working Group
- Special Education Advisory Council
Report: [Overview of the Special Education Advisory Council Final Report](#)
- NYC Class Size Working Group
Report: [Class Size Working Group: Final Report](#)

CPAC Updates:

CPAC Committees: Meeting Schedules / Dates:

- Capacity Building & Support – Quarterly First Tuesday each month @ 11:30AM **(10/01)**
- Communications – Quarterly First Tuesday each month @ 10AM **(10/01)**
- High School – First Monday each month @ 10:30AM **(10/07)**
- Legislative – Quarterly **10/15** @ 4 PM
- Multilingual Language Learners (Bilingual; English Language Learners) – Quarterly **10/07** @ 11:40 AM

- Special Education – **10/06 @ 6 PM - 11/07 @ 10 AM - 12/05 @ 6 PM – 01/07 @ 10 AM – 02/06 @ 6 PM – 03/06 @ 10 AM – 04/03 @ 6 PM – 05/01 @ 10 AM – 06/10 @ 10 AM**
- Title I – Quarterly First Tuesday each month @ 11AM (**10/01**)
- Wellness (Health & Safety) – Second Wednesday each month @ 10:30AM (**10/09**)
- Alumni – Quarterly meetings, **10/07 @ 12:15 PM**

Reminder! Check the website for news, info, events, resources, and sign-up for CPAC's committees.

FACE & External Affairs

Melissa Aviles-Ramos, Deputy Chancellor, FACE mramos70@schools.nyc.gov

This presentation was rescheduled for October

Division of Early Childhood Education (DECE)

Simone Hawkins, Deputy Chancellor, Division of Early Childhood Education shawkins15@schools.nyc.gov

- Deputy Chancellor Hawkins greeted CPAC and offered to share her vision, future initiatives, and goals, including:
 - Optimization of seat placement to improve equitable access to programs
 - Stabilization via financial integrity and support to providers
 - Deeper family and community engagement in a culturally responsive manner
 - Redefining “high-quality” child development and learning environments
 - Establishment of new leadership coach model to support schools and providers
- Hawkins highlights increases in 3K capacity (~15%), total enrollment (~114K), and special education seats
- Hawkins outlined NYC Reads’ developmental screener and curriculum implementation

FACE Updates

Cristina Melendez, EdD, Executive Director FACE cmelendez15@schools.nyc.gov

Joined by Jesse Mojica, Deputy Executive Director FACE jmojica@schools.nyc.gov

- Mojica and Melendez opened with greetings to CPAC and shared words of appreciation and well wishes for Anthony Settle, retiring on 1 October after 20 years with NYCPS
- Mojica provided the following updates:
 - Upcoming Citywide Council on High Schools (CCHS) townhall with Chancellor Banks (19 September)
 - Presentations at various borough board and cabinet meetings continue
 - Meetings with Parent Coordinator Advisory Council continue
 - Upcoming resource fair at Murry Bergtraum HS on 16 November
- Mojica highlighted summer literacy hub events and noted upcoming community festivals

NYCPS Chancellor David C. Banks

Joined by members of the Chancellors cabinet

- Chancellor Banks greeted CPAC and briefly addressed the ongoing investigation, stating that though his home was searched, and his phones seized, he is not a target
- Banks shared that NYC Reads curriculum is now implemented across all 32 districts
 - NYCPS expects reading scores to steadily increase over the coming years

- Banks addressed cell phone related concerns noting that over 350 NYCPS schools have cell phone restrictions in place with another ~500 planning to implement restrictions this year
- Banks noted that while NYCPS are encouraged to enact school-based policies regarding the restriction of cell phone use to reduce in-class distractions a full system-wide ban is still under consideration (pending further study)

Division of Instructional & Information Technology – Cyber Security & Parent Emails

Helen Barahall, Chief of Staff, DIIT hbarahall@schools.nyc.gov

Joined by Demond Waters, Chief Information Security Officer, DIIT dwaters@schools.nyc.gov

- Barahall introduced Demond Waters, the Chief Information Security Officer for DIIT with Waters presenting
- Waters explained the difference between cyber-attacks attempting data theft and an actual data breach
- Waters outlined NYCPS' process for vetting vendor security and compliance
- Waters discussed protections like data encryption, ID verification, network monitoring, etc. and provided cybersecurity tips for families navigating the NYCPS website
- Waters closed by highlighting that October is National Cybersecurity Awareness Month

Settle's Not so Secret Gems

Anthony Settle, Governance Team Specialist, FACE Liaison asettle@schools.nyc.gov

Topic: Preparing for the next school year

- Settle opened with greetings and well wishes
- Settle and Co-Chair Aubin shared information and tips for Presidents' Councils and PA/PTAs regarding elections, etc. and answered questions

We'd like to thank Anthony Settle, FACE's longest serving member, retiring on 1 October after 20 years for his leadership and dedicated service in supporting parent leaders across the city. We will miss you!

Recording Secretary Adriana Alicea Motion to adjourn the meeting.

2nd Vice Chair Jimmie Brown Second the motion to adjourn.

Meeting adjourned 12:31 PM.

The next Chancellor's Parent Advisory Council Virtual Monthly Meeting is Thursday, October 10, 2024 at 09:30 AM.